

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

June 25, 2020

**REGULAR SESSION 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM
FAIRFIELD SENIOR HIGH SCHOOL**

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O'Neal** _____ **Shorter**

PLEDGE OF ALLEGIANCE – Michael Berding

PRESENTATIONS/RESOLUTIONS

A. 2020-2021 School Reopening Plan Year - Billy Smith

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignations

- a. Jay Bauer, Senior High, Intervention Specialist
(effective at the end of the day June 30, 2020; to accept another position within the district)
- b. Stormy Harding, Senior High, Math
(effective at the end of the 2019-2020 school year; for personal reasons)
- c. Robert Harris, Central, Intervention Specialist
(effective at the end of the 2019-2020 school year; for personal reasons)
- d. Brooke Woodrey, East, 5th grade Math/Science
(effective at the end of the 2019-2020 school year; for personal reasons)

2. Employment

- a. Jay Bauer, Central, Assistant Principal
(recommended for a new two-year administrative contract effective July 1, 2020 - June 30, 2022, for 203 days, on the professional administrative salary range 1 for a replacement position)
- b. Candice Griffin, Central, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)

- c. Caroline Haynes, Senior High, Guidance Counselor
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- d. Donna Martin, Academy, Middle School ELA/Social Studies
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a new position)
- e. Tessa Walsh, Central, 1st grade
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- f. Home Instructors 2019-2020 (including Summer 2020)

Danielle D'Angora
Meghan Draheim

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$30.69 per hour, effective for the 2019-20 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

B. Personnel – Support

1. Resignations

- a. Willie Bolden, Senior High, Custodian
(effective the end of the day June 30, 2020; for retirement purposes)
- b. Renee Boswell, District, Confidential Secretary I
(effective the end of the August 28, 2020; for personal reasons)
- c. Donna Martin, District, Bullying and Harassment Officer
(effective the end of the day June 30, 2020; to accept another position within the district)
- d. Kimberly Savage, Senior High, Secretary II
(effective the end of the day August 28, 2020; to accept another position within the district)

2. Employment

- a. Kimberly Savage, District, Confidential Secretary I
(effective August 31, 2020; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

- 1. July 16 Board Meeting - Michael Berding
- 2. Bullying & Harassment Officer Job Description - Roger Martin
- 3. Administrative Salary Range Chart - Roger Martin

D. Other Items for Board Action

- 1. Recommend approval of the following Board policies:
 - a. BDDDB - Agenda Format
 - b. BDDC – Agenda Preparation and Dissemination
 - c. GBRA – Family and Medical Leave Act Expansion
 - d. GBRAA – Emergency Paid Sick Leave

- 2. Recommend approval of the following job descriptions:

Chick-fil-A Advisor, Senior High
 Hope Squad Advisor, Senior High (3)
 Director, Associate, Senior High (2)
 Performing Arts Center Manager, Senior High
 Performing Arts Center Assistant Manager, Senior High
 Pops Director, Senior High
 Orchestra Assistant Director, Senior High/Freshman
 Lacrosse Girls Assistant Coach, Senior High
 Lacrosse Girls JV Coach, Senior High
 Orff Ensemble Director, Elementary
 Show Choir Director, Middle

Show Choir Assistant Director, Middle
 Youth Coalition Advisor, Freshman
 Youth Coalition Advisor, Middle
 Youth Coalition Advisor, Senior High

- 3. Recommend approval of Bullying & Harassment Specialist & Title IX Coordinator Job Description
- 4. Recommend approval of Administrative Salary Range Chart

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

- May 21, 2020 – Regular Meeting
- June 4, 2020 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of May 2020.

C. Recommend approval of the 2019-2020 Amended Appropriations Resolution.

D. Recommend approval of the 2020-2021 Appropriations Resolution.

E. Recommend approval of the following donations:

- 1. A donation of a washer and dryer valued at \$1,294 from Dougie and Ray’s to Fairfield Academy.
- 2. A donation of \$6,703 from Fairfield Tempo Club to the Fairfield City School District to be used for instrument repairs.
- 3. A donation of \$500 from JamReads International Inc. to be used for school fees for needy students.

Total donations for 2020: \$26,800.00

F. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
8936	Audiometer	East Elementary
16300	Printer	North Elementary
19595	Wireless Slate	North Elementary
19596	Wireless Slate	North Elementary

AGENDA

20066	Handheld Response Unit	North Elementary
20203	Interactive Board	North Elementary
20951	Document Camera	North Elementary
20952	Wireless Slate	North Elementary
21582	Wireless Slate	North Elementary
21823	Netbook	North Elementary
23222	iPad	North Elementary
25217	Laptop	North Elementary
27217	Desktop	North Elementary
27675	Desktop	North Elementary
28705	Desktop	North Elementary
28946	Desktop	North Elementary
29540	Desktop	North Elementary
29541	Desktop	North Elementary
29542	Desktop	North Elementary
29543	Desktop	North Elementary
29544	Desktop	North Elementary
29545	Desktop	North Elementary
29546	Desktop	North Elementary
29547	Desktop	North Elementary
29548	Desktop	North Elementary
29549	Desktop	North Elementary
29550	Desktop	North Elementary
29552	Desktop	North Elementary
29553	Desktop	North Elementary
29555	Desktop	North Elementary
29556	Desktop	North Elementary
29557	Desktop	North Elementary
29558	Desktop	North Elementary
29559	Desktop	North Elementary
29560	Desktop	North Elementary
29561	Desktop	North Elementary
29562	Desktop	North Elementary
29563	Desktop	North Elementary
29564	Desktop	North Elementary
29565	Desktop	North Elementary
29567	Desktop	North Elementary
29568	Desktop	North Elementary
29569	Desktop	North Elementary
29572	Desktop	North Elementary
29573	Desktop	North Elementary
29574	Desktop	North Elementary
29576	Desktop	North Elementary
29577	Desktop	North Elementary
29578	Desktop	North Elementary
29579	Desktop	North Elementary
29580	Desktop	North Elementary
29583	Desktop	North Elementary

29584	Desktop	North Elementary
29587	Desktop	North Elementary
29886	Laptop	North Elementary
29888	Laptop	North Elementary
6064	Mixer	South Elementary
199881	Bus #112	Transportation
199882	Bus #113	Transportation
199884	Bus #116	Transportation
199893	Bus #117	Transportation
199964	Bus #64	Transportation

- G. Recommend approval of the following resolution/agreement to provide services by the Butler County Educational Service Center to the Fairfield City School District:

**RESOLUTION FOR
SERVICES WITH BUTLER COUNTY EDUCATIONAL SERVICE CENTER**

WHEREAS, the Board of Education desires to enter into an agreement with the Butler County Educational Service Center (“BCESC”) to provide services delineated in the Agreement pursuant to the Ohio Revised Code § 3313.845.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District:

SECTION I

The Board of Education hereby authorizes and approves the Agreement with the Butler County ESC for the provision of services. BCESC shall furnish services to the Fairfield City School District (“FCSD”).

FCSD agrees to pay the BCESC for the contracted services as listed in Appendix A and Appendix B of this Contract in the amount of \$2,854,024.34.

The Parties may agree through their designated representatives to modify the services and programs, subject to the availability of qualified staff and resources. If amended, a copy of the revised Summary of Services shall be signed by the Parties to this Agreement or their designees and shall supersede and take the place of any prior Summary of Services.

Modifications requiring an increase or decrease in staffing levels, services, programs and/or materials that occur after the start of the next school year are subject to the ability of the Butler ESC to reassign staff and redistribute services and materials without costs to the Butler ESC.

In the event the Board of Education requests a decrease in services, the Board of Education will remain responsible for all costs including but not limited to staff compensation and materials pending the completion of alternate staffing assignments and redistribution of services and materials to other clients of Butler ESC. The Butler ESC will not unreasonably delay staff reassignment or redistribution of materials.

Conditions of this agreement are subject to appropriate funding to the Butler County Educational Service Center to render said services.

This Agreement will be in effect for one school year, commencing July 1, 2020, and ending June 30, 2021.

Administration coordination for this agreement will be the responsibility of designated individuals of FCSD and the BCEESC. These individuals will be responsible for the implementation and monitoring of this contract and will meet regularly to review the progress of the agreement.

This Agreement may not be amended, changed or modified in any respect whatsoever except in writing signed by all of the parties.

This Agreement constitutes and expresses the entire agreement and understanding between the parties concerning the subject matter of this contract. This Agreement will supersede all prior and contemporaneous discussions, promises, representations, agreements and understandings relative to the subject matter of this Agreement.

H. Recommend approval of the following fund-to-fund advances:

\$144,799.36

From: 001-0000 General Fund
To: 001-9059 Summer School
Purpose: Expenditures exceeded revenues for FY2020

\$12,941.47

From: 001-0000 General Fund
To: 018-950H Public School Support - Senior High
Purpose: Expenditures exceeded revenues for FY2020

\$147.09

From: 001-0000 General Fund
To: 018-956R Maintenance Pepsi Fund – Crossroads Middle School
Purpose: Expenditures exceeded revenues for FY2020

\$1,218.49

From: 001-0000 General Fund
To: 018-957W Public School Support – West Elementary
Purpose: Expenditures exceeded revenues for FY2020

\$5,621.09

From: 001-0000 General Fund
To: 200-921H Class of 2021 – Senior High
Purpose: Expenditures exceeded revenues for FY2020

\$18,767.54

From: 001-0000 General Fund
To: 200-950H Annual – Senior High
Purpose: Expenditures exceeded revenues for FY2020

\$249.81

From: 001-0000 General Fund
To: 200-953C Student Council – Compass Elementary
Purpose: Expenditures exceeded revenues for FY2020

\$4,481.79

From: 001-0000 General Fund
To: 200-965R Library Activities – Crossroads Middle School
Purpose: Expenditures exceeded revenues for FY2020

\$821,345.23

From: 001-0000 General Fund
To: 300-950H Athletic Fund – Senior High
Purpose: Expenditures exceeded revenues for FY2020

\$3,771.00

From: 001-0000 General Fund
To: 300-951S Athletic Fund – Senior High Soccer Tournament
Purpose: Expenditures exceeded revenues for FY2020

\$70,748.22

From: 001-0000 General Fund
To: 300-953H Athletic Fund – Mercy Health Sports Medicine
Purpose: Expenditures exceeded revenues for FY2020

\$1,328.32

From: 001-0000 General Fund
To: 300-954F Athletic Fund – Freshman School
Purpose: Expenditures exceeded revenues for FY2020

\$7,247.95

From: 001-0000 General Fund
To: 461-9020 High Schools That Work FY20
Purpose: Waiting on payment

\$3,011.61

From: 001-0000 General Fund
To: 499-9020 School Psych Intern Grant FY20
Purpose: Waiting on payment

\$161,113.50

From: 001-0000 General Fund
To: 516-9020 IDEA Part B FY20
Purpose: Waiting on payment

\$86,307.71

From: 001-0000 General Fund
To: 551-9020 Title III LIEL FY20
Purpose: Waiting on payment

\$5,912.27

From: 001-0000 General Fund
To: 551-9120 Title III IMM FY20
Purpose: Waiting on payment

\$115,964.62

From: 001-0000 General Fund
To: 572-9020 Title I-A FY20
Purpose: Waiting on payment

\$10,419.90

From: 001-0000 General Fund
To: 572-9120 Title I Neglected FY20
Purpose: Waiting on payment

\$2,046.95

From: 001-0000 General Fund
To: 587-9020 Early Childhood Special Ed FY20
Purpose: Waiting on payment

\$1,247.15

From: 001-0000 General Fund
To: 587-9120 Preschool Restoration Grant FY20
Purpose: Waiting on payment

\$46,276.39

From: 001-0000 General Fund
To: 590-9020 Title II-A FY20
Purpose: Waiting on payment

\$21,843.49

From: 001-0000 General Fund
To: 599-9020 Title IV-A FY20
Purpose: Waiting on payment

\$219,278.43

From: 001-0000 General Fund
To: 599-9220 Striving Readers Comp Literacy FY20
Purpose: Waiting on payment

I. Recommend approval of the following fund-to-fund transfers:

\$10,008.44

From: 020-9013 Compass Latchkey

To: 020-9009 Central Latchkey

Purpose: Expenditures exceeded revenues for FY20

\$79,236.30

From: 020-9015 East Latchkey

To: 020-9001 District Latchkey

Purpose: Expenditures exceeded revenues for FY20

\$62,000.00

From: 009-9500 High School Fees

To: 009-9013 Compass Elementary Fees

Purpose: To fund fee account and correct negative balance

\$56,000.00

From: 009-9500 High School Fees

To: 009-9900 Central Elementary Fees

Purpose: To fund fee account and correct negative balance

\$18,986.54

From: 001-0000 General Fund

To: 300-950D Athletic Fund - Stadium Turf

Purpose: To correct negative balance

\$355,542.40

From: 001-0000 General Fund

To: 001-911A General Fund-Energy

Purpose: Transfer for bond payments

\$49,253.90

From: 001-911A General Fund-Energy

To: 003-911A HB264 Energy Bond Fund

Purpose: Balance to transfer for bond payments

\$183,266.15

From: 001-0000 General Fund

To: 300-954H Athletic Fund – Baseball/Stadium Field Fund

Purpose: To correct negative balance

\$1,348.28

From: 300-950H Athletic Fund – Senior High

To: 300-950W Athletic Fund – Wrestling Tournament

Purpose: To correct negative balance

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Michael Berding
- C. Planning Commission – Brian Begley
- D. Student Achievement - Carrie O’Neal

ANNOUNCEMENTS

July 16, 2020 - Board Meeting, 6:30PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The employment of public employees 121.22 (G) (1)
Collective Bargaining 121.22 (G) (4)

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**